

Date of Death: \_\_\_\_\_

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS COUNTY DEPARTMENT - PROBATE DIVISION

Case No. \_\_\_\_\_ Calendar \_\_\_\_\_

Estate of \_\_\_\_\_

Deceased

**ORDER ADMITTING WILL TO PROBATE AND APPOINTING REPRESENTATIVE**

On the **PETITION** of \_\_\_\_\_  
[printed name of the Petitioner]

for issuance of Letters of Office, the Court having been advised that the proposed representative is qualified to act as representative under §6-13 of the Probate Act of 1975 ("Probate Act") [755 ILCS 5/6-13] or §9-1 of the Probate Act of 1975 [755 ILCS 5/9-1];

**IT IS ORDERED THAT:**

A. The Will of \_\_\_\_\_ dated \_\_\_\_\_,  
[printed name of the decedent]  
\_\_\_\_\_, and numbered \_\_\_\_\_ W \_\_\_\_\_ be admitted to probate;  
(and Codicil dated \_\_\_\_\_)

B. Letters of office shall issue to \_\_\_\_\_ as  
[printed name of the proposed representative]

- |                          |      |   |      |
|--------------------------|------|---|------|
| Supervised Executor      | 4234 | Supervised Administrator with the Will annexed      | 4254 |
| Supervised Co-Executors  | 4235 | Supervised Co-Administrators with the Will annexed  |      |
| Independent Executor     | 4253 | Independent Administrator with the Will annexed     | 4255 |
| Independent Co-Executors | 4633 | Independent Co-Administrators with the Will annexed |      |

C. The representative shall present to the Court:

1. an **INVENTORY** as required by §14-1 of the Probate Act of 1975 [755 ILCS 5/14-1] by, or shall appear before the Court on \_\_\_\_\_, at \_\_\_\_\_ M 4192  
[not more than 60 days after the date of this Order]
2. an **ACCOUNT** as required by §24-1 of the Probate Act of 1975 [755 ILCS 5/24-1] by, or shall appear before the Court on \_\_\_\_\_, at \_\_\_\_\_ M 4297  
[not more than 14 months after the date of this Order]
3. a **FINAL REPORT** as required by §28-11 of the Probate Act of 1975 [755 ILCS 5/28-11] by, or shall appear before the Court to present a written status report on, \_\_\_\_\_, at \_\_\_\_\_ M 4297  
[not more than 14 months after the date of this Order]

D. No assets shall leave the State of Illinois without court order. If the representative is a nonresident, the representative's attorney shall act as the representative's resident agent and accept service of process, notice or demand required or permitted by law. 4262

**ENTERED:**

Attorney Number \_\_\_\_\_

Name \_\_\_\_\_

Firm Name \_\_\_\_\_

Attorneys for \_\_\_\_\_

[Judge]

[Judge's number]

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_