

Summons for Appointment of Guardian of a
Person with a Disability

(03/17/21) CCP 0201 A

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT, PROBATE DIVISION

Estate Of _____

Case No. _____

Alleged Person with a Disability

**SUMMONS FOR APPOINTMENT OF GUARDIAN OF A PERSON WITH A
DISABILITY**

To: _____

You are summoned to appear at a hearing on a **Petition for Appointment of Guardian of Disabled Person** to adjudge you a disabled person and to have a Guardian appointed to make decisions for you regarding yourself or your property or both; a copy of the **Petition** is attached. As the Respondent in the **Petition**, you have certain rights under the law; those rights are explained in the **Notice of Rights of Respondent** which is printed on the back of this **Summons**.

The hearing to determine whether or not a Guardian will be appointed for you will be held on _____ at _____ AM PM.

FILING AN APPEARANCE: Your appearance date is **NOT** a court date. It is the deadline for filing your appearance/answer. To file your appearance/answer **YOU DO NOT NEED TO COME TO THE COURTHOUSE, unless you are unable to eFile your appearance/answer.** You can download an Appearance form at <http://www.illinoiscourts.gov/Forms/approved/procedures/appearance.asp>. After completing and saving your Appearance form, you can electronically file (e-File) it with the circuit clerk's office.

E-FILING: E-filing is now mandatory with limited exemptions. To e-File, you must first create an account with an e-Filing service provider. Visit <http://efile.illinoiscourts.gov/service-providers.htm> to learn more and to select a service provider.

If you need additional help or have trouble e-Filing, visit <http://www.illinoiscourts.gov/faq/gethelp.asp> or talk with your local circuit clerk's office. If you cannot e-file, you may be able to get an exemption that allows you to file in-person or by mail. Ask your circuit clerk for more information or visit www.illinoislegalaid.org.

Iris Y. Martinez, Clerk of the Circuit Court of Cook County, Illinois
cookcountyclerkofcourt.org

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FEE WAIVER: If you are unable to pay your court fees, you can apply for a fee waiver. For information about defending yourself in a court case (including filing an appearance or fee waiver), or to apply for free legal help, go to www.illinoislegalaid.org. You can also ask your local circuit clerk's office for a fee waiver application.

COURT DATE: Your court date will be sent to your e-File email account or the email address you provided to the clerk's office. You can also call or email the clerk's office to request your next court date. You will need to provide your case number OR, if unknown, the name of the Plaintiff or Defendant. For criminal case types, you will also need to provide the Defendant's birthdate.

REMOTE APPEARANCE: You may be able to attend this court date by phone or video conference. This is called a "Remote Appearance". Call the Circuit Clerk at (312) 603-5030 or visit their website at [HYPERLINK "http://www.cookcountyclerkofcourt.org"](http://www.cookcountyclerkofcourt.org) www.cookcountyclerkofcourt.org to find out how to do this.

Contact information for each of the Clerk's Office locations is included with this summons. The Clerk's office is open Mon - Fri, 8:30 am - 4:30 pm, except for court holidays.

Dated: _____

Clerk of the Court

(Seal of Court)

RETURN

TO THE OFFICER:

This Summons, Petition and Notice must be served on the alleged disabled person personally no later than 21 days before the day for appearance. The Summons must be returned by the officer, or other person to whom it was given for service, with endorsement of service and fees, if any, no later than two (2) days after service. If service cannot be made on the alleged disabled person personally, this Summons shall be returned so endorsed.

I certify that on: _____

- 1. * I served this Summons on the alleged disabled person by leaving a copy with the person personally and informing the person of its contents.
2. * I was unable to serve this Summons on the alleged disabled person.

_____, Sheriff of _____ County
By _____, Deputy

SHERIFF'S FEE

Table with 2 columns: Description (Service and Return, Miles, Total) and Amount (\$ _____)

NOTICE OF RIGHTS OF RESPONDENT

You have been named as the Respondent in a guardianship Petition asking that you be declared a disabled person. If the Court grants the Petition, a Guardian will be appointed for you. A copy of the Petition for Guardianship is attached for your convenience.

The date and time of the hearing is: _____ AM PM

The place where the hearing will occur is: Room: _____ Richard J. Daley Center 50 W Washington St Chicago, IL 60602

The Judge's name and telephone number is: Judge _____ (312) 603-6441

If a Guardian is appointed for you, the Guardian may be given the right to make all important decisions for you, such as where you may live, what medical treatment you may receive, what places you may visit, and who may visit you. A Guardian may also be given the right to control and manage your money and other property, including your home, if you own one. You may lose the right to make those decisions for yourself.

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You have the following legal rights:

1. You have the right to be present at the hearing.
2. You have the right to be represented by an attorney, either one whom you retain or one appointed by the Judge.
3. You have the right to ask for a jury of six persons to hear your case.
4. You have the right to present evidence to the Court and to confront and cross-examine witnesses.
5. You have the right to ask the Judge to appoint an independent expert to examine you and to give you an opinion about your need for a Guardian.
6. You have the right to ask that the hearing be closed to the public.
7. You have the right to tell the Court whom you prefer to have for your Guardian.

You do not have to attend the hearing if you do not want to be there. If you do not attend, the Judge may appoint a Guardian if the Judge finds that a Guardian would be of benefit to you. The hearing will not be postponed or canceled if you do not attend. If you are unable to attend the hearing in person or you will suffer harm if you attend, the Judge can decide to hold the hearing at a place that is convenient. The Judge can also follow the rule of the Supreme Court of this State, or its local equivalent, and decide if a video conference is appropriate.

It is very important that you attend the hearing if you do not want a Guardian or if you want someone other than the person named in the Guardianship Petition to be your Guardian or if you have any other problems, you should contact an attorney or come to Court and tell the Judge.

Atty. No.: _____

Atty Name: _____

Atty. for: _____

Address: _____

City: _____

State: _____ Zip: _____

Telephone: _____

Primary Email: _____

GET YOUR COURT DATE BY CALLING IN OR BY EMAIL

CALL OR SEND AN EMAIL MESSAGE to the telephone number or court date email address below for the appropriate division, district or department to request your next court date. Email your case number, or, if you do not have your case number, email the Plaintiff or Defendant's name for civil case types, or the Defendant's name and birthdate for a criminal case.

CHANCERY DIVISION

Court date EMAIL: ChanCourtDate@cookcountycourt.com
Gen. Info: (312) 603-5133

CIVIL DIVISION

Court date EMAIL: CivCourtDate@cookcountycourt.com
Gen. Info: (312) 603-5116

COUNTY DIVISION

Court date EMAIL: CntyCourtDate@cookcountycourt.com
Gen. Info: (312) 603-5710

**DOMESTIC RELATIONS/CHILD SUPPORT
DIVISION**

Court date EMAIL: DRCourtDate@cookcountycourt.com
OR
ChildSupCourtDate@cookcountycourt.com
Gen. Info: (312) 603-6300

DOMESTIC VIOLENCE

Court date EMAIL: DVCourtDate@cookcountycourt.com
Gen. Info: (312) 325-9500

LAW DIVISION

Court date EMAIL: LawCourtDate@cookcountycourt.com
Gen. Info: (312) 603-5426

PROBATE DIVISION

Court date EMAIL: ProbCourtDate@cookcountycourt.com
Gen. Info: (312) 603-6441

ALL SUBURBAN CASE TYPES

DISTRICT 2 - SKOKIE

Court date EMAIL: D2CourtDate@cookcountycourt.com
Gen. Info: (847) 470-7250

DISTRICT 3 - ROLLING MEADOWS

Court date EMAIL: D3CourtDate@cookcountycourt.com
Gen. Info: (847) 818-3000

DISTRICT 4 - MAYWOOD

Court date EMAIL: D4CourtDate@cookcountycourt.com
Gen. Info: (708) 865-6040

DISTRICT 5 - BRIDGEVIEW

Court date EMAIL: D5CourtDate@cookcountycourt.com
Gen. Info: (708) 974-6500

DISTRICT 6 - MARKHAM

Court date EMAIL: D6CourtDate@cookcountycourt.com
Gen. Info: (708) 232-4551