

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

vs. Case No. _____

AFFIDAVIT OF SERVICE OF SUMMONS OUTSIDE COOK COUNTY

State of _____

ss:

County of _____

_____ on oath states:

I am over 21 years of age and not a party to this case. I served the summons and a copy of the complaint upon defendant as follows:

- a. on defendant _____, by leaving a copy of the summons and of the complaint with the defendant personally on _____, at _____ AM PM at _____, County of _____.
b. on defendant _____ on (date) _____, at _____ AM PM, by leaving a copy of the summons and of the complaint at _____, County of _____, the defendant's usual place of abode with _____, a person of the defendant's family or a person residing there, of the age of 13 years or upwards, who, to the best of my knowledge is _____ years of age, Male Female and described by me as follows:

and informing that person of the content of the summons, and also by sending on (date) _____, a copy of the summons and of the complaint in a sealed envelope with postage fully prepaid, addressed to the defendant at his or her usual place of abode.

- c. on defendant corporation _____, by leaving a copy of the summons and of the complaint with _____ (name) _____ registered agent officer agent of the corporation on _____, at the hour of _____ AM PM at _____, County of _____.

E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit https://efile.illinoiscourts.gov/service-providers.htm to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit http://www.illinoiscourts.gov/FAQ/gethelp.asp.

Atty. No.: _____

Name: _____

Signature of Affiant

Atty for:

Address: _____

Signed and sworn to before me dated: _____

City: _____ State: _____ Zip: _____

Telephone: _____

Notary Public

Primary Email: _____

Mariyana T. Spyropoulos, Clerk of the Circuit Court of Cook County, Illinois
cookcountyclerkofcourt.org