

**Request for Certified Copies of Court  
Records in Adoption Proceedings**

(04/09/25) CCCO 0014

**IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS**

**REQUEST FOR CERTIFIED COPIES OF COURT RECORDS IN ADOPTION PROCEEDINGS**

Request Date: \_\_\_\_\_

Requestor Name: \_\_\_\_\_ Case File No.: \_\_\_\_\_

Address: \_\_\_\_\_ Relationship to Adoptee: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

ADOPTIVE PARENTS NAMES:

**REQUIRED INFORMATION**

a) Father: \_\_\_\_\_ b) Mother: \_\_\_\_\_

ADOPTEE:

Full Adoptive Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

City/State

INFORMATION REQUESTED: Decree of Adoption

REASON FOR REQUEST - REQUIRED

TO PROCESS YOUR REQUEST, WE MUST RECEIVE THE FOLLOWING:

- A copy of a valid Driver's License, State ID or Passport; if address above is different, please explain: \_\_\_\_\_
- A Certified or Notarized copy of your Signature.
- If Petitioner's last name is different due to marriage, or change of name, must provide a copy of marriage license or certified copy of Court Order changing your name.
- Check or Money Order payable to: "Clerk of the Circuit Court of Cook County".
- Submit documentation and payment to: Office of the Clerk of the Circuit Court; County Division; RJ Daley Center; 50 West Washington Street, Room 1202; Chicago, IL; 60602.

**Mariyana T. Spyropoulos, Clerk of the Circuit Court of Cook County, Illinois**  
**cookcountyclerkofcourt.org**