



**Mariyana T. Spyropoulos**  
**Office of the Clerk of the Circuit Court of Cook County**  
**INTERGOVERNMENTAL BILLING AGREEMENT**

This agreement is entered into between \_\_\_\_\_ hereinafter “Agency“, and The Clerk of the Circuit Court of Cook County hereafter (“Clerk of Court“), pursuant to the Clerks of Court Act, 705 ILCS 105/ 27.2a, for the purposes of billing to the Agency and reimbursement from the Agency for service related fees.

The Agency, for consideration of filing/receiving the requested document(s), in lieu of a demand for payment at the time of each transaction, requests that the Clerk of Court’s Accounting Department establish an Intergovernmental billing account with a 30-day payment term.

The agency or its representative, by signing this Agreement, agrees to pay to the Clerk of Court the amount due on the statement each month, and by the due date stated on the bill. The Clerk of Court reserves the right to cancel this Agreement for non-payment and demand full payment of accumulated service related fees.

The Clerk of Court or the Agency may cancel this agreement with written notice.

I understand and agree with the terms of this Agreement.

<u>Agency Contact Information</u>	<u>Clerk of Court</u>
_____ (Print Name)	_____ (Print Name)
_____ (Sign)	_____ (Sign)
_____ (Title)	_____ (Title)
_____ (Date)	_____ (Date)
_____ (Billing Address - Street)	_____ (Address - Street)
_____ (Billing Address - City, State, Zip)	_____ (Address - City, State, Zip)
_____ (Contact Email and Phone Number)	_____ (Contact Email and Phone Number)

**Mariyana T. Spyropoulos, Clerk of the Circuit Court of Cook County, Illinois**  
**cookcountyclerkofcourt.org**